

White Library / Spring Arbor University
Using Truncation in Searching the SAU Catalog and Article Databases

Database	*	? / #	! / +
SAU Library Catalog	1 to 5 characters Librar* Result: library, librarians, ** any number of char Librarianship	? to replace a single character wom?n = Result: Women Woman	! Not used + Not used
First Search (may vary slightly between individual databases)	Minimum of 3 letter root: * any number of characters. Retrieves max of 50 records Psy* Result: psychology, Psychological, etc.	? represents from 0-9 additional characters or include a number colo?1r colour # wom#n # represents a single character	! Not used <hr style="width: 50%; margin-left: auto; margin-right: 0;"/> + plural cat+ = cats
InfoTrac	Any number of characters, and none Pigment* Results: Pigmentation pigments	Only one character Psych????y Result: Psychology Psychiatry Not psychotherapy	One or no characters product! Result: Product Products (good to use for plural)
ProQuest	Multiple Characters Econom* Result: Economic Economy Economist	? Replaces any one character Wom?n Result: Woman Women T?re Tore Tire	Not used

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